



# FARNHAM TOWN COUNCIL

## Agenda Council

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### Time and date

Thursday 24th October, 2024 at 6.15 pm or at the conclusion of the meeting of the South Street Trust, whichever is the later.

### Place

Council Chamber - Farnham Town Hall.

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To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 24th October, 2024, at 6.15 pm or at the conclusion of the meeting of Council acting as the Trustee of the South Street Trust (whichever is the later)** in the Council Chamber - Farnham Town Hall. The Agenda for the meeting is attached.

Yours sincerely

**Iain Lynch**  
Town Clerk

### **Members' Apologies**

**Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.**

### **Recording of Council Meetings**

This meeting is digitally recorded and retained until the minutes are signed.

### **Questions by the Public**

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**Members of the Public are welcome and have a right to attend this Meeting.** Please note that there is a maximum capacity of 30 in the public gallery.



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 24 October 2024

Name of Councillor .....

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	

\* Delete as appropriate



# FARNHAM TOWN COUNCIL

## Agenda Council

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### Time and date

Thursday 24th October, 2024 at 6.15pm or at the conclusion of the meeting of the South Street Trust, whichever is the later.

### Place

Council Chamber - Farnham Town Hall, South Street, Farnham

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### Prayers

Prior to the meeting prayers will be said in the Council Chamber by Revd Jaqueline Drake-Smith of St Peter's, Wrecclesham. Councillors and members of the public are welcome to attend.

### 1 Apologies

To receive apologies for absence.

### 2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

#### NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs David Beaman, Alan Earwaker, Tony Fairclough, George Hesse, Andrew Laughton, Mark Merryweather, George Murray, Kika Mirylees, John Ward, and Graham White.*
- (iii) *The following councillor has made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr Michaela Martin;*
- (iv) *Members are requested to make any declarations of interest, on the form attached, to be returned to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.*

### 3 Minutes

**(Pages 7 - 12)**

To sign as a correct record the minutes of the Farnham Town Council meeting held on September 12<sup>th</sup> at Appendix A.

### 4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**5 Town Mayor's Announcements**

To receive the Town Mayor's announcements.

**6 Questions by Members**

To consider any questions from councillors in accordance with Standing Order 9.

Cllr Sally Dickson:

“My constituents and members of the public attending the recent superlative food festival have expressed support for the incoming restrictions on speed and HGVs in the town centre and Upper Hale. I also understand SCC has been proactive in providing a camera car to monitor HGVs. Is it now time to discuss a permanent camera and or request delegated powers from Surrey to fine moving vehicles in Farnham.”

**Part 1 - Items for Decisions**

**7 Working Group Notes (Pages 13 - 28)**

To receive the notes and any recommendations of the following Working Groups:

- i) Environment held on 25<sup>th</sup> September 2024 **Appendix B**
- ii) Community & Culture held on 2<sup>nd</sup> October 2024 **Appendix C**
- iii) Strategy and Resources held on 14<sup>th</sup> October 2024 **Appendix D**

**8 Planning and Licensing Applications (Pages 29 - 50)**

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 16<sup>th</sup> and 30<sup>th</sup> September and 14<sup>th</sup> October 2024 at Appendices E, F, and G.

**Part 2 - Items to Note**

**9 Actions taken under the Scheme of Delegation**

To receive details of any actions taken under the scheme of delegation not already reported.

**10 Reports from Other Councils**

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

**11 Reports from Outside Bodies**

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

**12 Date of Next Meeting**

To agree the date of the next meeting as Thursday 19<sup>th</sup> December 2024.

**13 Exclusion of the Press and Public**

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion. These will usually relate to exempt staffing matters or contractual or legal matters which may be commercially sensitive or legally privileged.

**Item 3 - Confidential Items**

**14 Any confidential matters (if required) arising from discussions of the Working Group notes.**

- 1) Strategy & Resources  
Legal and property matters

Council Membership:

Alan Earwaker, David Beaman, Mat Brown, Sally Dickson, Tony Fairclough, George Hesse, Chris Jackman, Andrew Laughton, Michaela Martin, Brodie Mauluka (Mayor), Mark Merryweather, Kika Mirylees, George Murray (Deputy Mayor), John Ward, Graham White and Tim Woodhouse

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## FARNHAM TOWN COUNCIL

# A

## Minutes Council

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### Time and date

6.00 pm on Thursday 12th September, 2024

### Place

Council Chamber - Farnham Town Hall

### Councillors

Councillor David Beaman  
Councillor Mat Brown  
Councillor Sally Dickson  
Councillor Tony Fairclough  
Councillor George Hesse  
Councillor Chris Jackman  
Councillor Michaela Martin  
Councillor Brodie Mauluka (Mayor)  
Councillor George Murray (Deputy Mayor)  
Councillor John Ward

### Apologies for absence

Andrew Laughton, Mark Merryweather, Kika Mirylees, Graham White and Tim Woodhouse

**Officers Present:** Iain Lynch (Town Clerk), Iain McCready (Business & Facilities Manager)

There were 3 members of the public and 1 member of the press in attendance.

Prior to the meeting, prayers were led by the Revd David Uffindell, Rector of Farnham, St Andrew's.

At the start of the meeting Mr Michael Stephens, the Farnham Town Crier presented to the mayor a framed limited edition copy of the Cry he had read on the occasion of the Coronation of His Majesty King Charles. The Mayor thanked the Town Crier on behalf of the Council.

### C40/24 **Apologies**

Apologies were received from Cllrs Laughton, Merryweather, Mirylees, White and Woodhouse.

### C41/24 **Disclosures of Interest**

There were no Disclosures of Interest apart from those affecting dual or triple hatted councillors.

## C42/24 **Minutes**

The Minutes of the meeting held on 18<sup>th</sup> July were agreed as a correct record.

## C43/24 **Questions and Statements by the Public**

- 1) Mrs Brenda Ellison raised the need for a crossing in West Street to get to the Museum, Library and Adult Education Institute. She was concerned that elderly people could get knocked over.

In response Cllr Hesse advised he had discussed the matter with local County Councillor Andy MacLeod and was also pressing for a crossing between Gostrey Meadow and the maltings on Longbridge.

The Town Clerk advised that Cllr Hesse's proposed crossings had been raised with Surrey County Council as part of the Infrastructure Programme discussions and it was being raised with Waverley Borough Council as part of the Infrastructure Development Plan revised list since having these crossings listed would be important for future funding.

- 2) Mr David Gill said that one of Farnham's all-time sporting greats, Graham Thorpe had passed away recently. He was a genuine cricket legend for Surrey and England but his cricketing journey started in Farnham. The town had acknowledged two of his contemporaries, Mike Hawthorn and Jonny Wilkinson, with road naming and other appreciations and they each had a plaque on the Notable Names Wall of Fame. He asked if - in conjunction with his family - the town might now consider further and appropriate recognition for Graham Thorpe?

In response, the Mayor thanked Mr Gill for his proposal and advised that this would be discussed further.

- 3) Mr David Gill raised the matter of the current financial pressures on the Rural Life Living Museum in Tilford, one of the most unique and outstanding visitor destinations in the area. He understood that unless it received considerable financial help it would be forced to close. He asked if the town council could contribute in any way to ensure the sustainability of a precious local amenity?

In response, the Mayor advised that the Town Council had not yet received any request for support but would consider any approach received.

## C44/24 **Town Mayor's Announcements**

The Mayor started his announcements with two sad tributes. The first to former town councillor Mike Hyman whose funeral was taking place on 13<sup>th</sup> September. He was a considerate and thoughtful councillor who included amongst other activities Lead Councillor for planning. The Council's thoughts go to his family at this sad time.

The Mayor added to the tribute made by David Gill and the Farnham Sports Council over the premature death of outstanding Farnham cricket legend Graham Thorpe MBE. The Council passed on its sincere condolences to his father Geoff and his wife and children.

In terms of events since the last Council meeting, the Mayor had been pleased to present a number of grant cheques to community organisations including Farnham Assist and Space2grow and some of the projects funded from the Town Council's new Holiday



Activities Fund. He was delighted to hear about the Lottery grant receive by Space2Grow that would underpin their excellent activities over the next three years.

The Mayor had attended RAF Odiham's annual reception and enjoyed the unique experience of putting the top on a Totum pole at Woodlarks. He had also been privileged to host Farnham's first World Music day with excellent musicians and entertainment and a special stall from his charity 'Charlie's promise'. He hopes World Music would form part of the annual events programme for future years.

Cllr Jackman thanked the Mayor for his excellent music set at World Music Day and said it was great to have a connection with the public through the medium of music.

#### C45/24 **Questions by Members**

There were no questions by Members.

#### C46/24 **Working Group Notes**

##### 1) Strategy & Resources

Cllr Fairclough introduced the Notes of the Strategy & Resources Working Group held on 4<sup>th</sup> September at Appendix B to the agenda.

##### i) Finances

Council noted that there were no matters of concern with the month end finances and received the latest position on grants and the grants timetable for 2024-2025 with applications for both Community Grants and the Farnham South Street Trust invited between September and December 2024. Organisations receiving a larger grant via a Service Level Agreement would be invited to discuss their applications with councillors in November. The Working Group recommended raising the maximum for community grants from £2,000 to £2,500 noting this may not necessarily mean a higher allocation, depending on the overall agreed budget and the number of applications.

**It was RESOLVED *nem con* that:**

- i) the 2025/26 Community Grants, South Street Trust and SLA Grant timelines be agreed;**
- ii) the maximum sum for Community grant applications be increased from £2,000 to £2,500;**
- iii) The Community & Culture Working Group review the process and range of grants allocated ahead of 2026-27 grants applications.**

##### ii) Budget and Precept Setting

Council received the key dates for the 2025-26 Budget and precept setting with each Working Group considering their budgets during the autumn cycle of meetings and these would feed into the Strategy briefing/workshop on November 28<sup>th</sup> and the Council budget setting meeting on 19<sup>th</sup> December. The setting of the precept would be agreed on 23<sup>rd</sup> January 2025.

**It was RESOLVED *nem con* that:**

**The 2025/26 budget and precept setting key dates be agreed**

##### iii) External Audit

Council received, at Appendix C to its agenda, the results of the 2023-24 External Audit undertaken by PKF Littlejohn at Appendix C to its agenda which had been unqualified. Council noted the thanks of the Working Group to Responsible Financial Officer (Town

Clerk), bookkeeper (Sarah Cross), accountant (Claire Connell) and Internal Auditor (Mike Platten) for the work that went in to achieving this.

**It was RESOLVED unanimously that the external auditor's Unqualified Audit for 2023-24 be welcomed.**

iv) Farnham Infrastructure Programme

Council received detailed notes on the latest position on the Farnham Infrastructure Programme including raingardens, the proposed stepped design at the junction of West Street and Downing Street, a design for which was awaited, and bus shelters in the Borough and West Street. In terms of phasing of the programme there was still no detailed information other than a start date in the town centre of 13<sup>th</sup> January. The bus shelter design had further discussion at Council following some informal research undertaken by Cllr Jackman. The latest advice from Surrey officers was that FTC could choose its preferred design suitable for the conservation area but would then take on future maintenance costs if this was not a normal design supported by SCC. After discussion

**It was RESOLVED *nem con* that**

- 1) SCC be requested to purchase for the Borough the ACE heritage bus shelter with quarter panels in laminated or toughened glass and a green roof to be maintained by Farnham Town Council;**
- 2) No shelter be provided on West Street at this juncture but the footings and infrastructure for real time bus information be available at the bus stop.**

Council noted that the Working Group had considered the question raised at the previous council meeting by Mr Butler regarding speeding in Castle Street. Whilst FTC's powers were limited as enforcement was the responsibility of Surrey Police or the County Council the Town Council had funded equipment and hi viz clothing for a Speedwatch. Council also noted that once the FIP proposals had been implemented with a raised crossing and narrower carriageway in Castle Street there should be some improvements but the matter would be raised again with Surrey County Council and Surrey Police to see what additional action could be taken.

v) Neighbourhood Plan Task Group

Cllr Martin reported on the meetings of the Neighbourhood Plan Task Group held on 8<sup>th</sup> and 29<sup>th</sup> July and the 19<sup>th</sup> August. She advised Council that there had also been a very well attended community meeting on 11<sup>th</sup> September with an excellent presentation by Steve Tilbury. She thanked Jenny de Quervain for the work she had been undertaking. The draft response to the National Planning Policy Framework (NPPF) Consultation was recommended for endorsement.

In discussion, Council said it was about time that the Government got planning sorted as there were permissions for about a million homes not being built by developers. Government should allow more social housing to be built by councils and a higher proportion (50%) should be affordable/social housing if Greenfield sites were used. It was also suggested that developers should pay full council tax on approved sites for which permission had been given if homes had not been built after two years, as an incentive to develop.

**It was RESOLVED *nem con* that the FTC response on the NPPF be submitted.**

vi) Community Infrastructure/CIL Task Group

Council noted that the Waverley Strategic Community Infrastructure Levy bidding round was open for applications. It also received details of consideration by the Strategy & resources Working Group for the CIL funding for which Farnham Town Council was

responsible. Council considered the recommendations from the Working Group noting that other capital projects such as taking on the Waggon Yard garages for conversion were at an embryonic stage and there was a big shortfall in funding required for the Gostrey project.

**It was RESOLVED *nem con* that**

- 1) The current policy of prioritising FTC led projects be continued with the current CIL funding;**
- 2) A community bidding round would take place in 2026 subject to sufficient funds being received**
- 3) The current earmarked allocation for environmental improvements and street furniture for the Farnham Infrastructure Project funding be increased to £100,000;**
- 4) An allocation of £150,000 for an additional contribution to the Gostrey Meadow playground project and the toilets and storage project.**

vii) Other Task Groups

Council noted that good progress was being made on the Younger People Panel and that an excellent brief had been prepared for the website tender. There was disappointment that the proposed St James Conservation Area had not been considered worthy of consideration by Waverley Planners but it was noted the small steering group was progressing the idea.

viii) Contract and Assets

Cllr Fairclough advised that the Gostrey Meadow Toilet design had progressed and a curved roof was being taken forward as it could have greater solar panels, was easier to maintain. The new design had additional storage, increased glass sections for natural light, and addressed issues raised by members previously over litter and access. He thanked everyone for their contributions that had led to an improved design. Council noted the initial playground consultation had begun prior to tendering the project.

**It was RESOLVED *nem con* that**

- i) The curved roof design be approved for the Gostrey Meadow public conveniences;**
- ii) Plan A architects take forward the outline design for planning approval;**
- iii) Cllr Jackman work alongside officers in progressing the playground project.**

Council noted progress being made on a number of other projects set out in the Working Group Notes.

ix) Other matters

Council noted the temporary planning permission for *A Hands Turn* and that officers would seek an alternate location following the expiry of the permission such as the Evelyn Borelli Garden/Sculpture Park by UCA; arrangements for the VIP visit at the end of September to Hale; Library Gardens lease; and action taken on invasive species.

## **C47/24 Planning and Licensing Applications**

Cllr Murray introduced the report on three Planning and Consultative meeting held on 29 July, 12 August and 2<sup>nd</sup> September at Appendices D, E and F.

Key points that had arisen included:

- 1) discussion on the new National Planning Policy Framework. Issues of particular concern are the removal of the phrase 'character' and the threatened development on designated green/grey/brown belt areas.
- 2) Centrum Business Park, for 162 dwellings in East Street – FTC supports the application for extra residential units close to town but raised concerns about the following: There are no affordable units allocated; the proposed developments are too high above street

level ( 4 storeys at East Street, 6 storeys at Dogflud); sight lines would be severely restricted; deteriorating air quality was a concern; and the newly developed East Street would create a canyon effect more in keeping with a cityscape.

- 3) Weydon Academy , Weydon Lane – FTC supported the plans but felt consideration should be given to local residents over increased lighting and noise.
- 4) Land north of Coxbridge Farm, 320 new dwellings. FTC feels that more infrastructure is required to allow pedestrians and cyclists to easily and safely access Farnham town. Council noted this was going to the October Waverley meeting.
- 5) Ismaili Trust, proposed Muslim Cemetery site, Hale Rd – Following the application refusal on 12/3/24, FTC noted the applicant had proposed a modification to plans ( including removal of 23 community car park spaces) and this had been refused by Waverley.
- 6) 17 Frensham Road, opposite the Fox pub – FTC noted the appeal decision which is that within 12 months the dwelling, materials, hardstand, steps, walls, be removed and land restored to the levels before engineering operations took place.

#### **C48/24 Actions taken under the Scheme of Delegation**

There were no actions under the Scheme of Delegation to report.

#### **C49/24 Reports from Other Councils**

- 1) Cllr Martin reported that a new Pedestrian crossing at the Bourne had been agreed by Surrey
- 2) A new Civic Agreement for Surrey with the three Universities ( Surrey, Royal Holloway and University for the Creative Arts) and other partners was to be launched on 20<sup>th</sup> September.
- 3) Surrey had agreed for Bullers Road in Weybourne to be created as a 'School Street' and this should bring massive benefits for the community.

#### **C50/24 Reports from Outside Bodies**

- 1) Cllr Beaman advised that Farnham Railway Station would be celebrating its 175<sup>th</sup> birthday on 8<sup>th</sup> October.
- 2) Cllr Hesse advised there had been no further meeting of the Farnborough Airport Consultative Committee but the Planning application was still pending.
- 3) Cllr Jackman advised that Tice's Meadow had an exciting film premiere on 20<sup>th</sup> September and encouraged councillors to attend.

#### **C51/24 Date of Next Meeting**

The date of the next meeting was agreed as Thursday 24<sup>th</sup> October at 6pm.

The Mayor closed the meeting at 8.15 pm

Chairman

Date



# FARNHAM TOWN COUNCIL

# B

## Notes Environment Working Group

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### Time and date

4.30 pm on Wednesday 25th September, 2024

### Place

Council Chamber - Farnham Town Hall

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### Environment Working Group Members Present:

Councillor Mat Brown (Lead Member)  
Councillor Mark Merryweather  
Cllr Hesse (attended remotely)

#### In attendance

Councillor Alan Earwaker (present but not a member of the Working Group)  
Councillor Andrew Laughton (present but not a member of the Working Group)  
Councillor White (present but not a member of the Working Group)

Officers: Iain Lynch (Town Clerk) and Iain McCready (Business and Facilities Manager)

### 1. Apologies for absence

Apologies were received from Councillors Jackman and Woodhouse

### 2. To receive any declarations of interest

None were declared.

### 3. Notes of the previous meeting

The minutes of the previous meeting held on the 28<sup>th</sup> February was agreed.

### 4. Farnham in Bloom

The Working Group covered several important topics related to Farnham in Bloom and community activities:

**Awards Ceremony:** Officers informed the group that the awards ceremony will be held at Squires Garden Centre on 9th October.

**Mayor's Special Award:** The group reviewed nominations and agreed that Gemma Ball from Badshot Lea School for her ongoing support of Farnham in Bloom. Over the years, she has been instrumental in integrating gardening activities into the school's curriculum, encouraging students to engage with the environment and promoting horticultural practices. This award highlights the importance of youth involvement in environmental stewardship and sets an example for how schools can play a vital role in community-driven projects like Farnham in Bloom. should receive the award for her support of Farnham in Bloom, particularly in promoting gardening at her school.

**Bloom Awards Update:** Officers reported success at the South and Southeast in Bloom Awards, achieving 5 golds with 3 being best in category. Looking forward, the Group discussed entries into the 2025 competition. A key focus was on the Town Centre category, especially since planned FiP (Farnham Infrastructure Programme) works could disrupt the judging route.

The Group agreed to keep the Town Centre in the competition but retain the flexibility to withdraw the entry if the ongoing works make it impractical.

**Green Flag Nominations:** The Group recommended that the Library Gardens be included in the 2025 Green Flag Award nominations. The Working Group were informed that as the lease from Surrey CC is 10 years a management plan would be beneficial for the site and progress will then be monitored and managed as per the plan.

**Litter Pickers:** The Group discussed improving communication and management for Farnham's litter pickers and agreed to explore Spelthorne Council's model for better coordination on a ward basis. It was agreed that Councillors should encourage their ward volunteers in any new ideas and help collate information for the officers. The Group also agreed locations for the 2 minute litter boards which had been agreed with the previous administration.

**Grants for Schools:** The idea of providing grants to schools for horticultural equipment and seeds was briefly discussed, and the Group welcomed a further report on this at a later date.

## 5. Parks and Open Spaces

The Working Group received and welcomed the officers' report, acknowledging the extensive work carried out throughout Farnham this year. The Group was informed that tree planting for the Queens Green Canopy along the Riverside is scheduled for autumn, with additional trees to be planted across the town as part of ongoing environmental efforts.

The Town Clerk advised that the external assessment report regarding the removal of the Lombardy Poplar in Gostrey Meadow still needed to be submitted to Waverley Borough Council's Enforcement by the Business & Facilities Manager, explaining the reasons for the removal. Officers clarified that both the tree in Gostrey Meadow and the Lombardy Poplar in Haren Garden had been surveyed. The tree in Haren Garden showed signs of significant decay at its base, while the tree in Gostrey Meadow exhibited decay above ground, which, due to its location, posed a safety risk, leading to its removal.

Officers also updated the Group on the progress of transferring the management of Library Gardens from Surrey County Council to Farnham Town Council. Although no fixed date has been set, the transition is expected to occur very soon.

### **Councillor Brown left the meeting**

As the Meeting was no longer quorate (from appointed members) the following items were discussed for information

## **6. Street Furniture**

### **Graffiti**

Members were informed that training had been undertaken by Officers to enable them to deliver training to councillors and staff on graffiti removal and the safe use of chemicals.

### **Benches**

Officers informed the group that there had been a lot of repairs undertaken so far this year on council owned benches and that Men in Sheds had helped refurbish and repair some benches around the town.

### **Notable names of Farnham**

Councillors noted that the Pauline Baynes celebration is booked for the 18<sup>th</sup> October and invites had been sent out.

The Group was also informed that a provisional date had been set for the celebration of author Edgar Austin Mittelholzer on the 6<sup>th</sup> May 2025 being 60yrs since his death.

## **7. Climate Change**

Councillor White gave an update on the work WBC are undertaking to combat climate change and suggested that Farnham Town Council undertakes the work needed to calculate its own Carbon Footprint. Once this was ascertained then a meeting of the Climate Change Task Group would be scheduled.

## **8. Cemeteries and Burial Matters**

Members noted the current burial figures and work undertaken throughout the summer.

## **9. Allotments**

Councillors noted the current position with regards to the vacancies and noted the increase in the allotment rent £5 which was agreed at a previous council meeting for the coming year.

## **10. Date of next scheduled meeting**

The date of the next meeting is the 27<sup>th</sup> November 2024.

The meeting ended at 6.22 pm

Notes written by Iain McCready

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# FARNHAM TOWN COUNCIL



## Notes Community & Culture Working Group

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### Time and date

10.30 am on Wednesday 2nd October, 2024

### Place

Council Chamber - Farnham Town Hall

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### Community & Culture Working Group Members Present:

Councillor Alan Earwaker  
Councillor Andrew Laughton  
Councillor Kika Mirylees (Lead Member)  
Councillor Graham White

Officers: Oliver Cluskey, Megan Cross (Events Assistant) and Iain Lynch (Town Clerk)

#### 1. Apologies

No apologies were received.

#### 2. Disclosures of interest

None were made.

#### 3. Notes of the last meeting

The notes to the last meeting were agreed.

#### 4. Recent events

##### a) Markets

##### Antiques and Brocante – 8 September 2024

The first of three remaining 2024 markets relocated from West Street to Central Car Park as the road closure was denied. There were 24 stalls (usually 30-35). Members were informed that the Impact of relocation was hard to judge due to bad weather. Stallholders were reasonably happy. Members were also informed that there was less strain on the outside workforce by using Central car Park and that the £100 fee per market made it worthwhile.

b) Music In the Meadow - 26 May – 1 September 2024

There were 14 events including 2 extended events (World Music Day, Farnham Folk Day) and a young artistes showcase.

Members agreed that the two extended event proved very popular and that they would like to continue next year. This year there were two Principal sponsors which covered the additional costs of the extended events. Members were informed that each extended event cost an additional £1000 which was covered by having an additional principal summer sponsor. Members agreed that there should not be a charge for Music in the Meadow but should consider increasing the sponsorship if there were more 'extended' events. Members also suggested that additional sponsorship could be sought to pay for these events.

Members proposed that there could be an extended Music in the Meadow each month and suggested the last Sunday of the month:

Sunday 25 May – Farnham Folk Day

Sunday 29 June – Proms and Pop in the Park

Sunday 27 July – World Music Day

Sunday 31 August – TBC

Members were reminded that the license would have to be reviewed.

Members discussed the potential effect of the Farnham Infrastructure on Carnival weekend. Members were informed that in a recent meeting with the Lions, there were concerns on whether the Carnival would proceed. Members noted that if there was no event on Saturday, the infrastructure costs would not be shared. Members agreed that a smaller stage would have to be used. This would mean that the 50-piece orchestra used at previous proms events would not fit.

c) Food Festival

Members agreed that the event had been a huge success and commented that there was a fantastic variety of cuisines and products and that the high footfall positively impacted the shops and coffee shops in town.

Members agreed that the Bush Hotel courtyard was well received offering a quieter seated area away from the main festival.

Members agreed that FTC should stop producing Food Festival brochures as there was an excess left over, and they are thrown away after the event. Instead, members agreed a good quality fold-out recyclable map (handed out by all marshals).

**Action: Events Manager to produce a map of event with stall names rather than full brochure.**

## 5. Future events and projects

a) October Craft Month

Members were informed that there were approximately 100 events throughout Farnham with over 30 free with the first World Craft Town Craft trail taking place on 26-27 October.

Farnham Lantern Festival.

The first Farnham Lantern Festival was due to take place on Thursday 31st October. 300 lantern making kits had been distributed to 30 community groups. To date, a further 100 had been put together to be sold individually at cost price of £3.50.

A lantern making workshop took place at the Royal visit of Duchess of Edinburgh, where HRH stuck a Castle stencil to a premade lantern.

Craft Town map leaflet

Farnham World Craft Town leaflet for tourism has been designed and printed.

Farnham Craft Town Residency

Members were informed that the application for the Farnham Craft Town residency received 57 responses.

- b) Town Centre Markets – 8 December 2024  
There were two more Markets in Central Car Park scheduled in October and November. Discussed earlier in meeting.
- c) Farnham Christmas Lights switch-on - 16 November 2024  
Members were informed that the schedule for the stage was full and the stalls were oversubscribed. The Events Manager was waiting to hear back from local Olympic Gold medallist Toby Roberts after asking him to switch on the lights.
- d) Farnham Christmas Market  
Members were informed that over 250 vendor applications had been received for an estimated 150 spaces. Members suggested asking the Volunteer groups to wear elf costumes.
- e) Music in the Vineyard – 26 Jan, 23 Feb, 30 March
- f) Farnham Literary Festival – 7 – 16 March 2025  
Members were informed that having interviewed 4 strong candidates, a new Literary Festival Coordinator, Theresa Gooda, had been confirmed. Planning was underway with offers in for a number of authors. A headliner had not been confirmed but Louis de Bernieres was being scheduled.  
Members suggested visiting the new rare book shop in Lion and Lamb yard. Blue Bear Bookshop, who had recently moved to Hartley Wintney was to continue coordinating the Schools' programme.
- g) Effect of FIP on future events  
Members were informed that despite a recent meeting with SCC there was still no clarity of whether any Town Centre Events could go ahead in 2025. The Events manager had requested an additional meeting to discuss the possibilities. Members suggested asking Cllrs Macleod and Martin to the meeting. Members suggested to go ahead with stall bookings with an updated terms and conditions to reflect the possible changes in venue for the Food Festival and Christmas Market.

**Action: Events Manager to update terms and conditions and proceed with booking stalls.**

- h) Farnham Film Festival  
Meetings had taken place with potential partners and a first steering group meeting was set for Wednesday 16<sup>th</sup> October and was to include representatives from The Maltings, UCA and Reel Cinema as well as other individuals.  
Members discussed the Gaming Festival and agreed that it should be a separate event. Members agreed that a budget of £15,000 should be requested.

**Action: Town Clerk to propose budget of £15,000.**

## 6. Business Update

Members invited BID Manager, Cat Mitton into the meeting for a BID Update.

- Local marketing and branding company, Valiance, had been appointed to create a Farnham BID brand, website and marketing strategy.
- A street ranger was a key priority.
- They were looking at a street cleaning machine.
- The BID were negotiating terms with WBC for 'Free after 3' parking in December (excluding Christmas Eve).
- The BID was dismayed by the CIVICA cost.

## 7. Sponsorship

Sponsorship Confirmed for 2024-25:

Principal Summer: £3,000 Kidd Rapinet

Principal Summer: £3,000 Shaw Gibbs

Gold Proms and Pop in the Park: £750 Leightons Opticians and Hearing Care

Gold Food and Drink Festival: £1,000: Kidd Rapinet

Gold Food and Drink Festival: £1,000: Bush Hotel

Silver October Craft Month: £500 Frensham Heights

Principal Christmas: £2,500 Leightons Opticians and Hearing Care

Gold Christmas Market: £1,000: Kidd Rapinet

Gold Farnham Literary Festival: £3,000 Frensham Heights

Gold Farnham Literary Festival: £2,500 Leightons Opticians and Hearing Care Farnham Literary

Festival: Panels Sponsorship £500 - Moonflower Books

2024-25 target: £19,250 Current Total (as of July 2024): £18,750

Members were informed that sponsorship levels were still below pre Covid levels and that there would be challenges next year and more should be sought. With rising costs for events, stall fees may also have to increase.

## 8. Financial Update

Members noted current position.

## 9. Risk Assessment Review

The review of the risk assessment was explained to Councillors who were asked to review and recommend any changes. None were proposed but Councillors were asked to review further.

**Action: Councillors to recommend any changes**

## **10. Community Update**

Lara Miller joined the meeting to update Councillors on projects funded by Community Grants this year.

This included some positive stories and outcomes:

Disability Challengers received funding to run a Summer Youth Scheme consisting of a range of summer holiday activities for disabled young people. Up to 62 young people attended at least one session and parents and carers also benefitted from 1,800 hours of respite from care responsibilities.

The Rural Life Museum was able to fund an interactive tree trail and purchase learning resources for their woodland learning space which was proving popular with families and garnering lots of positive feedback.

Farnham Assist was able to host a two-course meal over August for 47 older people, at a time when many activities close for the summer, thus combatting loneliness and social isolation.

Members noted that the deadline for 2025/26 Community Grants and South Street Trust Grants was Monday 18<sup>th</sup> November and to help spread the word.

Members also noted that meeting dates would be circulated shortly for organisations in receipt of light-touch service level agreements, to take place in late November.

## **11. Items for future meetings**

There were no additional items discussed.

## **12. Date of next meeting**

Date of next meeting Wednesday 10 January 2025 at 10.30am

The meeting ended at 1.30 pm

Notes written by Oliver Cluskey

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# FARNHAM TOWN COUNCIL

## D Notes

### Strategy & Resources

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#### **Time and date**

2.00 pm on Monday 14th October, 2024

#### **Place**

Council Chamber - Farnham Town Hall

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#### **Strategy & Resources Members Present:**

Councillor David Beaman  
Councillor Mat Brown  
Councillor Tony Fairclough  
Councillor Andrew Laughton  
Councillor Brodie Mauluka (ex-Officio)  
Councillor Kika Mirylees  
Councillor George Murray  
Councillor Graham White (Lead Member)

Officers: Iain Lynch (Town Clerk), Iain McCReady (Business & Facilities Manager), Jenny de Quervain (Planning & Civic Officer).

#### **1. Apologies**

Apologies were received from Cllr Martin.

#### **2. Declarations of interest**

There were no declarations of interest.

#### **3. Minutes**

The minutes of the meeting held on 4<sup>th</sup> September were agreed.

#### **4. Farnham Infrastructure Programme**

Cllr Beaman provided an update on the latest position with the Farnham Infrastructure Programme including the phasing programme, street furniture (including CCTV and bus stops) and SurreyCC-led communications.

The Working Group noted the two options for bus stops (the one proposed by FTC and a similar one) were being assessed for robustness and fixings. The phasing plan had still not been

shared with FTC apart from an initial draft, and there were discussions ongoing over CCTV locations with the removal of the traffic islands.

Cllr Beaman advised that there was likely to be consideration of the Farnham Board being disbanded once the implementation phase commenced in the new year, but there was a need to have an oversight of the highways work.

The Working Group noted that the communications teams of Waverley, Surrey and FTC had been working together and the Business Improvement District was involved. Cllr Beaman advised it was important that the messages were clear and realistic ie they should be note that there may be longer journey times during the works and people should plan their journeys but Farnham would still be open for business.

Councillors discussed the importance of using every means to advise residents and businesses of the works and timetable (when it was shared) and to signpost people to the latest information. There was concern that neither FTC nor the county councillors were fully informed about the latest position.

On a separate note, councillors sought clarification of the Section 278 works in East Street which were part of the Brightwells Yard Scheme. Officers advised that a site visit was scheduled by SCC on 15th October to review any outstanding points such as barriers or planters and cycle parking on the wider areas to prevent inappropriate parking. It was also understood SCC were still reviewing the need for a bus shelter in East Street on one of the widened footways.

It was also suggested that the replaced hoardings on the Woolmead site should be used, if possible, to share news about the town centre works, or promote craft in the town etc. Officers advised they were offering Home England to manage the graffiti removal on the hoardings if that would be helpful.

## **5. Reports of Task Groups**

### **1) Neighbourhood Plan Task Group**

The Working Group noted that despite further requests there has been no information supplied by Waverley Borough Council on agreed topics including the Infrastructure scoping document; Farnham Park SANG data; the consultees' contact list and email addresses. Frustratingly despite agreeing to include FTC in a Moor Park SANG meeting, the meeting had taken place without inviting FTC. Although WBC has advised the SANG at Farnham Park is full, the details of which applications are allocated for it have still not been released. It was agreed that the FTC Planning officer would advise Cllr Fairclough and Mirylees so they can raise further at Waverley.

Cllr Murray reported that Steve Tilbury had done a brilliant job at the public meeting on the Neighbourhood Plan and had come across very well.

- b) The Working group discussed the Waverley Lane decision (included at Appendix G to the agenda) and next steps. The Judge had dismissed the appeal based on both the late delivery and the merits of the case. This was disappointing as it meant the potential candidate area and its special landscape quality was lost forever. The Town Clerk advised that the judge had written a very thorough report and the opportunity for taking the case further was limited. It was agreed to recommend to Council not to continue with the challenge. Councillors felt that the decision to make a Statutory Challenge was the right one in upholding the landscape issues and the Neighbourhood Plan but the odds were stacked against local communities. This case had also drawn out the tactics used by the developers with the offer of funding to the Bourne Club if FTC withdrew its challenge.



The Town Clerk outlined the expected costs which would be faced by the Town Council from pursuing the challenge and proposed mitigation with a claim to be made against the Council's solicitors for the late delivery of papers. This would be amplified in the Exempt session at Council.

**Recommendation to Council: It is recommended that FTC does not pursue the Statutory Challenge further.**

- c) The Working Group noted the appeal lodged (APP/R3650/W/24/3350600) for the Farnham Park Cemetery application. There was surprise at how quickly this was moving forward and the number of days allocated for the appeal hearing. It was noted that the applicant had also now withdrawn the community benefit aspects of the original proposal (parking for St John's Church) and also had two different 'red lines' defining the application site.

There was consideration of Farnham participating as a Rule 6 party in the Inquiry and whether FTC should be legally represented given the complexity of some of the matters. It was not a requirement that FTC was legally represented but given the importance of the site adjacent to Farnham Park which had landscape importance, it was agreed that the Town Clerk obtain further estimates of the costs and process, and how FTC could best support WBC and the community at the appeal hearing. The Working Group were advised that costs would not be awarded against the Council as a Rule 6 participant unless the Council pursued spurious issues and wasted the time of the Inspector.

Time was of the essence as it appeared that a Statement of Case had to be lodged by 24th October, prior to Council. As such it was agreed this may need to be an urgency decision delegated to the Town Clerk in consultation with the Mayor, Leader and Lead Member of Planning & Licensing. The legal aspects would be reported to Council in Exempt session.

**Recommendations:**

- 1) **FTC should be a Rule 6 participant (subject to not being liable for any costs award) supporting Waverley Borough Council;**
  - 2) **Council determine the level of representation at the hearing**
  - 3) **The Town Clerk obtain further details of the costs and benefits of legal representation;**
  - 4) **A delegated decision be made if required on urgency grounds.**
- 2) **Younger People Panel**  
The Leader advised of the progress on the research undertaken by Westco, and that the findings were to be presented to the Panel on the 17th October. The number of responses (over 900) had been well above expectation and the researchers advised they had also been quality responses. They had also held discussions with 15 partner agencies. The responses had shown most things were ok for most young people living in Farnham but there were concerns for the health and well-being for a minority of people. There were also opportunities for better engagement with civic life based on feedback from the focus groups. Further information would be shared in the presentation.
- It was agreed to co-opt Cllr Murray onto the Younger People Panel, as the link with Jubilee Hub and the South Farnham project.
- 3) **Conservation Areas Advisory Group**  
The Working Group noted the matters progressed at the recent meeting held on 1st October.

## 6. Review of Council Policies

### 1) Standing Orders

Cllr White advised that following the reduction in councillors from 18 to 16, the number of councillors in Working Groups was reduced from 6 to 5. At the time there was concern that this could have an impact on the ability to fulfill the quorum (of 3 councillors plus an officer) at times of holidays, sickness and because of other commitments of double or triple hatted councillors. In the past year two Working Groups had to be postponed or curtailed and at the meeting of the Environment Working Group on 25th September, it was agreed to recommend increasing all the Working Group numbers back to six as had already been agreed for the Strategy & Resources Working Group and the Younger People Panel. This will require adjusting the Terms of Reference/Standing Orders.

### Recommendation to Council:

- 1) **The number of Members of the Working Groups be increased to six.**
- 2) **Additional councillors be appointed to the Environment Working Group and the Community & Culture Working Group. Cllr Earwaker has offered to join the Environment Working Group.**

### 2) Business Plan/Strategic Workshop

- i) The Working group considered the arrangements for the Strategy Workshop on Thursday 28th November 2024 at 6pm. It was agreed that a facilitator would again be used.

*[Subsequent to the meeting, David Carden who facilitated the 2023 workshop has confirmed his availability to support the workshop and write a summary of the matters raised.]*

Cllr White said this was an opportunity to update the Business Plan agreed by Council in 2023 and re-circulated recently to all councillors. There was concern that there were only four hours for the Workshop and Cllrs White and Fairclough offered to go through the Business Plan and prepare an initial prioritisation document which would be circulated ahead of the event for consideration at the Workshop.

Cllr Fairclough commented that the initial capital projects for the forthcoming period were based in two wards, although the Working Group noted projects had recently been completed in other areas.

## 7. Town Clerk update

- 1) The Working Group noted the appointment of Helen Goode as the new Literary Festival Co-ordinator and Olwen Dennis-Jones as Fundraising and Sponsorship Officer on an initial 6 month contract.
- 2) The Town Clerk advised that during his absence on leave (end of October to 25th November) Iain McCready would be deputising.
- 3) The Town Clerk advised that there had recently been an inter-agency group reviewing anti-social behaviour issues that had been occurring in the town centre and elsewhere. Some specific actions had been agreed for the short term. It was noted that most of the issues were fuelled by alcohol or drugs, or professional shoplifting gangs. It had been noted that the number of incidents involving younger people had not been a feature in recent times.

Cllr White left at 4.20pm

## 8. Contracts & Assets update

The Working Group received an update on a number of contracts and assets issues including:

- 1) A report on the Gostrey Meadow Meadow Project and considered the updated design for the public conveniences and storage (attached at Appendix F to the Working Group agenda) prepared by Plan A architects based the wishes of Council for a curved design.

The new version was endorsed to be finalised for submission for Planning approval. The Working Group noted that comparative prices for the technical reports required for the Planning application submission were also being sought. These include: a topographic survey and GPR (below ground) survey; an Energy Statement; tree protection and flood risk and sustainable drainage. Officers advised the estimated costs for the supporting surveys are expected to be in the region of £7,000.

- 2) Gostrey Playground

The Working Group received details of the initial consultation for the online survey which had achieved 452 responses (with 262 interested in taking part in the second stage consultation) and with views of 75 children separately at the playground. The features most desired included a multi play tower (91%) swings (89%), waterplay (65%), a roundabout (55%) and sensory play/musical boards (41%).

The preferred style was for wooden equipment (86%). These details have been shared with one of the potential contractors who have designed an initial drawing to be used in the tender for the playground design and construction. The tender is scheduled to be advertised imminently. The aim is to allow a smaller playground as an initial phase to be in operation whilst the construction works for the building takes place (subject to planning). Funding applications for the two phases would be run in parallel with the planning application, and the next stage of the consultation on the preferred design would commence once the tenders had been evaluated. The estimated costs (subject to tender) are in the region of £500-£750K for the public conveniences and storage, and £200 to £250k for the playground area.

- 3) Website Tender. The tender specification is prepared and scheduled to be advertised in week commencing 14 October. Once tenders are received, a decision will be made on whether interviews are required or bids can be considered in the December cycle of meetings.

## **9. Finance Report**

The Town Clerk introduced the six month finance papers at Appendices B, C, D and E on the agenda. The Working Group went through the Income and Expenditure noting that income was running at just over 60% as a result of Section 106 and CIL funding received but not budgeted for, and better than expected interest on investments with higher than expected interest rates continuing. Expenditure was running at around 50% with legal and professional fees being higher than budgeted, the purchase of the replacement Goupil and the widening of the Gostrey Meadow gates included. Overall, the Working Group noted there were not any issues of concern at this stage of the year.

The Working Group considered the Trial Balance and the Statement of Investments and the Outstanding Debtors at 30<sup>th</sup> September with no issues of note.

## **10. Consultations**

The Town Clerk advised that the Dempster Trust, to which the Council appoints Trustees, had proposed that a vacancy filled by the retirement of Mr Peter Jeans, be filled by a co-opted Trustee Mrs Jacqui Thomas and that her role as a co-opted Trustee be filled by Mr Keith Harris.

Strategy & Resources agreed to recommend this to Council.

## **Recommendation**

**Mrs Jacqui Thomas be confirmed as a new Trustee on the Dempster Trust and Mr Keith Harris be co-opted onto the Trust.**

### **11. Matters for future meetings**

- 1) In addition to the items listed (Risk management; Martyn's Law (and FTC preparedness for anti-terrorism obligations); and the Business Plan Update) it was agreed that an updated report on asset transfers and the Wagon Yard lock up garages be prepared.
- 2) Further to Cllr Jackman's suggestion for a Mayor's Cadet, the Working Group received an update from the Chief Executive of South East Reserve Forces Cadet Association advising "Ministry of Defence policy was to not encourage the appointment of Cadets to any role other than as a Lord Lieutenant's Cadet. The main reasons for this policy was safeguarding and duty of care. When supporting the Lord Lieutenant, Cadets are published as being on official duty and therefore covered in the event of any problems. The wearing of uniform is also governed by strict policies as is the need for Cadets to be supervised". Brigadier Paul Evand OBE DL, Chairman Joint Service Cadet and Youth Committee, had also advised the Lord Lieutenant would similarly not encourage the appointment of Cadets to other roles, including Cadets supporting Mayors. He remained very keen to maintain the status of the Lord Lieutenant's Cadets within the County and, at the same time, avoid any confusion at events involving the Lord Lieutenant or a Deputy Lieutenant.

The Working Group therefore agreed not to pursue this proposal further noting that Farnham Town Council provided several civic opportunities each year for cadets to play a role and attend civic events including Remembrance services, the Civic Service, Commonwealth day and Armed Forces Day.

### **12. Date of next meeting**

The date of the next meeting was agreed as Tuesday 10<sup>th</sup> December at 2pm.

The meeting ended at 4.54 pm

Notes written by [town.clerk@farnham.gov.uk](mailto:town.clerk@farnham.gov.uk)



## FARNHAM TOWN COUNCIL

# E

### Notes

#### Planning & Licensing Consultative Working Group

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**Time and date**

9.30 am on Monday 16th September, 2024

**Place**

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN

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**Planning & Licensing Consultative Working Group Members Present:**

Councillor David Beaman  
Councillor George Hesse  
Councillor Brodie Mauluka  
Councillor Mark Merryweather  
Councillor George Murray  
Councillor Alan Earwaker (Guest)

Officers: Jenny de Quervain

**1. Apologies for Absence**

Apologies were received from Councillors Laughton, White and Woodhouse. Councillor Murray was nominated as Chair for the meeting by Councillor Mauluka, seconded by Councillor Hesse.

**2. Disclosure of Interests**

Councillor Murray declared a non pecuniary interest to WA/2024/01669 as plays on the school pitches.

Councillor Hesse and the Officer declared a non pecuniary interest to WA/2024/01597 and WA/2024/01599 due to vicinity to the application and use of the shop.

Councillor Hesse declared a non pecuniary interest to WA/2024/01688 and WA/2024/01689 due to vicinity.

### 3. Applications Considered for Key/Larger Developments

#### Farnham Bourne

##### **WA/2024/01719 Farnham Bourne**

Officer: Michael Eastham

LAND AT BOURNE WOOD, TILFORD ROAD, FARNHAM

Application under Section 73 to vary Conditions 4 & 5 of WA/2020/0345 (No filming activities outside the hours of 07:00 and 21.00 Mon-Fri and 07:00 and 13:00 on Sat, with the exception of night filming activity. There shall be no filming or night filming activities on Sundays, Bank Holidays or Public Holidays and no night filming beyond 23:00) to allow filming for two nights until 01:00 between 27 September & 25 October 2024 and for filming until 02:30 for five nights between 29 October & 20 December 2024.

**Farnham Town Council maintains its objection to night filming having a negative impact on local residents and wildlife. Condition 5 allows filming until 23.00 hours. Additional days of filming until 23.00 hours can be included to make up the required hours of darkness.**

#### Farnham Castle

Combined application for Listed building

##### **WA/2024/01591 Farnham Castle**

Officer: Misbah Uddin

33 THE BOROUGH, FARNHAM GU9 7NJ

Listed Building consent for alterations and extension to first and second floors including dormers and rooflights to provide 5 flats; alterations to elevations at ground floor.

**No comment.**

##### **WA/2024/01592 Farnham Castle**

Officer: Misbah Uddin

33 THE BOROUGH, FARNHAM GU9 7NJ

Alterations and extension to first and second floors including dormers and rooflights to provide 5 flats; alterations to elevations at ground floor.

**Farnham Town Council notes that the proposed flats are surrounded by commercial businesses including a licensed establishment with opening hours until 01.00 hours. Sound insulation will be required to a good standard in this town centre location.**

Combined application for Listed building

##### **WA/2024/01681 Farnham Castle**

Officer: Michael Eastham

75 CASTLE STREET, FARNHAM GU9 7LT

Alterations and repairs to front facade arch stonework.

**Farnham Town Council notes the much-needed remedial repairs to the front façade of this Grade II Listed building.**

##### **WA/2024/01682 Farnham Castle**

Officer: Michael Eastham

75 CASTLE STREET, FARNHAM GU9 7LT

Listed Building Consent for alterations and repairs to front facade arch stonework.

**Farnham Town Council notes the much-needed remedial repairs to the front façade of this Grade II Listed building.**

**WA/2024/01696 Farnham Castle**

Officer: Michael Eastham

UNITS 1 – 3, 13 OLD MARKET PLACE, FARNHAM GU9 7SF

Installation of shopfronts.

**No comment required.**

**Farnham Firgrove**

**WA/2024/01669 Farnham Firgrove**

Officer: Dana Nickson

SURREY COUNTY COUNCIL, WEYDON ACADEMY, WEYDON LANE, FARNHAM GU9 8UG

Section 73 application for the variation of planning conditions 6 (hours of use of sports pitches) and 24 (hours of use of access onto Greenfield Road) of planning permission reference WA/2013/0829 dated 10th October 2013 (County Development Application under Regulation 3/4/13).

**Farnham Town Council notes that no vehicle can exit the Greenfield Road gate after 20.30, only the front of the school can be used to exit.**

**4. Applications Considered**

**Farnham Bourne**

**CA/2024/01714 Farnham Bourne**

Officer: Theo Dyer

16 VICARAGE LANE, THE BOURNE, FARNHAM GU9 8HN

OLD CHURCH LANE CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

**Farnham Town Council notes that the description of works does not match the pictures of the trees. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, appropriate replacement trees must be planted.**

**TM/2024/01675 Farnham Bourne**

Officer: Theo Dyer

BROOM LODGE, 34 FORD LANE, LOWER BOURNE, FARNHAM GU10 4SF

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 06/11

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**TM/2024/01715 Farnham Bourne**

Officer: Theo Dyer

7 LONGHOPE DRIVE, WRECCLESHAM, FARNHAM GU10 4SN

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 04/99

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**WA/2024/01657 Farnham Bourne**

Officer: Dana Nickson

HILLSIDE STABLES, HILLSIDE ROAD, FRENHAM, FARNHAM

Alterations to convert existing stable block, tack room and hay barn to provide a single independent dwelling together with landscaping and associated works.

**Farnham Town Council notes that this application is for the conversion of a stable block, an area of previously developed land, lessening the urbanising effect compared with the previously refused application for a two-storey dwelling and detached garage in a prominent position close to the road. Proposals must be considered with Farnham Neighbourhood Plan policy FNPI Design of New Development and Conservation, FNPI0 Protect and Enhance the Countryside and FNPI1 Prevent Coalescence. To protect the character of this location, permitted development rights must be removed to restrict the enlargement of the proposed dwelling without the consideration of local polices.**

**WA/2024/01720 Farnham Bourne**

Officer: Justin Bramley

PEAR TREE COTTAGE, GARDENERS HILL ROAD, WRECCLESHAM, FARNHAM GU10 4RL  
Certificate of Lawfulness under Section 192 for erection of a pool house with indoor pool.

**No comment.**

**WA/2024/01736 Farnham Bourne**

Officer: Ninto Joy

3 VALE CLOSE, LOWER BOURNE, FARNHAM GU10 3HR  
Alterations to roof and installation of dormers.

**No comment.**

**WA/2024/01737 Farnham Bourne**

Officer: Ninto Joy

JASMINE COURT, 2 BAT AND BALL LANE, WRECCLESHAM, FARNHAM GU10 4RA

Erection of single storey extension and porch following demolition of existing extension, porch, conservatory and garage/workshop.

**No comment.**

**Farnham Castle**

**CA/2024/01593 Farnham Castle**

Officer: Theo Dyer

32A WEST STREET, FARNHAM GU9 7DR  
FARNHAM CONSERVATION AREA WORKS TO TREE

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**CA/2024/01708 Farnham Castle**

Officer: Theo Dyer

BORELLI YARD, FARNHAM GU9 7NU  
FARNHAM CONSERVATION AREA WORKS TO TREE

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

Combined application for Listed building

**WA/2024/01599 Farnham Castle**

Officer: Dana Nickson



77 WEST STREET, FARNHAM GU9 7EH

Change of use and alterations to provide a single dwelling.

**Farnham Town Council cannot see a viability study included for this community asset; a popular shop outside of the town centre serving local residents and passing trade for many years. The impact on the neighbour's amenity must be considered with the proposed changes into a single dwelling.**

**WA/2024/01597 Farnham Castle**

Officer: Dana Nickson

77 WEST STREET, FARNHAM GU9 7EH

Listed Building Consent for internal and external alterations to provide 1 dwelling.

**Farnham Town Council relies on WBC Heritage Officers.**

Combined application for Listed building

**WA/2024/01653 Farnham Castle**

Officer: Anna Whitty

BETHUNE HOUSE, 88 WEST STREET, FARNHAM GU9 7EN

Erection of garden wall (retrospective).

**No comment.**

**WA/2024/01654 Farnham Castle**

Officer: Anna Whitty

BETHUNE HOUSE, 88 WEST STREET, FARNHAM GU9 7EN

Listed Building Consent for erection of a garden wall (retrospective).

**No comment.**

Combined application for Listed building

**WA/2024/01688 Farnham Castle**

Officer: Matt Ayscough

34 WEST STREET, FARNHAM GU9 7DR

Construction of a dormer extension.

**Farnham Town Council notes that the proposed use of the extension is as a bathroom and the applicant is including obscured glazing.**

**WA/2024/01689 Farnham Castle**

Officer: Matt Ayscough

34 WEST STREET, FARNHAM GU9 7DR

Listed Building consent for construction of a dormer extension.

**Farnham Town Council notes that the proposed use of the extension is as a bathroom and the applicant is including obscured glazing.**

**WA/2024/01690 Farnham Castle**

Officer: Anna Whitty

16 UPPER SOUTH VIEW, FARNHAM GU9 7JW

Erection of a first floor extension and car port together with single storey extension.

**No comment.**

**WA/2024/01699 Farnham Castle**

Officer: Anna Whitty

8 FORGE CLOSE, FARNHAM GU9 9PX

Erection of extensions and alterations.

**Farnham Town Council notes that an application for a large outbuilding for ancillary accommodation is pending under WA/2024/01519. This must be considered in the determining of this application to extend to a five-bedroom dwelling. No parking**

provision is shown on the plans and the integral garage will become part accommodation, part store. Sufficient parking must be available within the boundary of the dwelling.

**WA/2024/01717 Farnham Castle**

Officer: Matt Ayscough

68 EAST STREET, FARNHAM GU9 7TP

Erection of first floor extension together with alterations to existing fenestration; alterations to roof space to provide habitable accommodation.

**No comment.**

**WA/2024/01722 Farnham Castle**

Officer: Dana Nickson

9 UPPER SOUTH VIEW, FARNHAM GU9 7JW

Erection of a chalet bungalow with associated parking and landscaping works.

**The garden land at 9 Upper South View has permission for a detached garage and detached outbuilding granted under permitted development; this application is for a detached chalet bungalow in place of these. Farnham Town Council maintains concerns to the access for construction via the northern section of Upper South View, being very restrictive due to on-street parking and pedestrian access to and from Farnham Park. A Condition must be included for a Construction Management Plan, if permission is granted.**

**Farnham Firgrove**

**WA/2024/01640 Farnham Firgrove**

Officer: Ninto Joy

1A LANCASTER AVENUE, FARNHAM GU9 8JY

Erection of extension and associated landscaping.

**No comment.**

**Farnham Heath End**

**WA/2024/01735 Farnham Heath End**

Officer: Anna Whitty

6 WINGS ROAD, FARNHAM GU9 0HW

Erection of extensions and alterations to elevations: extension and part conversion of existing detached garage to habitable accommodation.

**Farnham Town Council requests that the accommodation be conditioned ancillary to the dwellinghouse 6 Wings Road.**

**Farnham Moor Park**

**TM/2024/01589 Farnham Moor Park**

Officer: Theo Dyer

5 MONKS WELL, FARNHAM GU10 1RH

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 11/15

**Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**WA/2024/01600 Farnham Moor Park**

Officer: Dana Nickson

THE MULBERRY, STATION HILL, FARNHAM GU9 8AD  
Erection of two detached covered structures (retrospective).

**Farnham Town Council notes that the structures have been in use since September 2022. Noise disturbance from the use of the outdoor covered structures can be dealt with through WBC Licensing.**

**WA/2024/01703 Farnham Moor Park**

Officer: Matt Ayscough  
35 WAVERLEY LANE, FARNHAM GU9 8BH  
Erection of a single storey extension and a first floor extension following demolition of existing conservatory and dormer; alterations to elevations.

**No comment.**

**WA/2024/01721 Farnham Moor Park**

Officer: Matt Ayscough  
34 BRIDGEFIELD, FARNHAM GU9 8AW  
Erection of single storey extension and alterations and part conversion of integral garage to habitable accommodation following demolition of existing extension.

**No comment.**

**Farnham North West**

**WA/2024/01718 Farnham North West**

Officer: Dana Nickson  
9 UPPER OLD PARK LANE, FARNHAM GU9 0AT  
Erection of extensions including alterations to roofspace to provide habitable accommodation together with installation of air source heat pump and roof mounted photovoltaic panels following demolition of existing extensions (revision of WA/2023/01582).

**No comment.**

**Farnham Rowledge**

**WA/2024/01642 Farnham Rowledge**

Officer: Matt Ayscough  
FAIR VALLEY HOUSE, 8 ROSEMARY LANE, ROWLEDGE, FARNHAM GU10 4DB  
Installation of an air source heat pump together with installation of an air conditioning unit and a swimming pool heat pump (part retrospective).

**No comment.**

**WA/2024/01702 Farnham Rowledge**

Officer: Anna Whitty  
17 BOWER ROAD, BOUNDSTONE, FARNHAM GU10 4ST  
Erection of extensions and alterations.

**No comment.**

**5. Surrey County Council Mineral, Waste, or Other Applications/Consultations**

**Heritage Features**

WBC has provided the attached list of the Heritage Features in Farnham proposed to be removed.

**Farnham Town Council notes that some items have been noted as ‘unable to locate’. The hand pump in Lion and Lamb is still in place and should be retained on the list. WBC must double-check the location of other items.**

## 6. Appeals Considered

### Appeal Notification

#### Planning Inspectorate Reference: **APP/R3650/W/24/3347423**

WA/2023/02067 Moor Park

10 PINE VIEW CLOSE, BADSHOT LEA, FARNHAM GU9 9JS

Erection of extensions and alterations to existing dwelling to create 1 additional dwelling following demolition of existing extension (revision of WA/2022/03151).

Appellant's Name: Dr Sam Fry

#### Previous comments included:

#### **WA/2023/02067 Farnham Moor Park**

Officer: Sam Wallis

10 PINE VIEW CLOSE, BADSHOT LEA, FARNHAM GU9 9JS

Erection of extensions and alterations to existing dwelling to create 1 additional dwelling following demolition of existing extension (revision of WA/2022/03151).

**Farnham Town Council maintains its objection to a proposed new dwelling in place of a first-floor extension, approved under WA/2022/01444, being overdevelopment. The personal use of an extension of the same household cannot be compared to a separate dwelling which will negatively impact the adjacent neighbours' amenity and that of future occupants of both the proposed dwelling and host dwelling.**

## 7. Licensing Applications Considered

### Pavement Licence - New

La Dolce Vita, 6 West Street, Farnham, Surrey, GU9 7DN

Ms D Checola

An application has been received for a temporary pavement licence.

**No comment.**

### Street Trading - Renewal

Waverley Borough Council is currently in receipt of an application to renew a Street Trading Consent from 'Jamie's Coffee trading as **Stable & Ground**' to continue to trade from Nutshell Lane, Farnham, daily between 07:00-16:00 hrs.

**No comment.**

## 8. Public Speaking at Waverley's Planning Committee/Hearings or Appeals

There were none for this meeting.

## 9. Date of next meeting

Monday 30<sup>th</sup> September 2024 at 9.30am.

The meeting ended at 11.35 am

Notes written by Jenny de Quervain



# FARNHAM TOWN COUNCIL

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## Notes

### Planning & Licensing Consultative Working Group

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#### Time and date

9.30 am on Monday 30th September, 2024

#### Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN

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#### Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)  
Councillor David Beaman  
Councillor George Hesse  
Councillor Mark Merryweather  
Councillor George Murray  
Councillor Graham White  
Councillor Tony Fairclough (Guest)

Officers: Jenny de Quervain

#### 1. Apologies for Absence

Apologies were received from Councillors Mauluka and Woodhouse.

#### 2. Disclosure of Interests

None received.

#### 3. Applications Considered for Key/Larger Developments

##### Farnham Castle

##### **WA/2024/01745 Farnham Castle**

Officer: Russell Brown

HAWTHORNS, BELLS PIECE, HALE ROAD, FARNHAM GU9 9RL

Application for advertisement consent to display 2 non-illuminated free standing signs.

**Farnham Town Council relies on WBCs Aboricultural Office to ensure trees are protected and proposed works are appropriate. The County Highways Authority must assess safe access and egress can be achieved and maintained with proposed signage in place.**

**WA/2024/01833 Farnham Castle**

Officer: Michael Eastham

13 & 14 OLD MARKET PLACE, FARNHAM GU9 7SF

Application for advertisement consent to display 3 non-illuminated Fascia signs.

Note. Pirates Landing

**No comment.**

**Farnham North West**

**WA/2024/01751 Farnham North West**

Officer: Michael Eastham

LAND AT NORTHBROOK FARM, ALTON ROAD, FARNHAM

Outline application with all matters reserved for erection of a business unit building (Use Class E (commercial, business and service), B2 (general industrial) and B8 (storage or distribution)).

**Further proposed development of this site must be considered against Farnham Neighbourhood Plan policy FNPI0 Protect and Enhance the Countryside, being situated outside the built-up area boundary in an Area of Great Landscape Value.**

**Farnham Rowledge**

**PRA/2024/01793 Farnham Rowledge**

Officer: Dana Nickson

MORE HOUSE SCHOOL, MOONS HILL, FARNHAM GU10 3AP

Demolition Notification: G.P.D.O. Schedule 2, Part 11, Class B: demolition of 2 timber frame educational buildings.

**No comment.**

**4. Applications Considered**

**Farnham Bourne**

**TM/2024/01748 Farnham Bourne**

Officer: Theo Dyer

BOURNE VIEW, LODGE HILL ROAD, LOWER BOURNE, FARNHAM GU10 3RD

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 02/15

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**WA/2024/01746 Farnham Bourne**

Officer: Matt Ayscough

20 UPPER BOURNE LANE, WRECCLESHAM, FARNHAM GU10 4RQ

Erection of extension and alterations to bungalow including dormer window and balcony.

**No comment.**

**WA/2024/01782 Farnham Bourne**

Officer: Ninto Joy

THE COURTYARD, 15B LONGDOWN ROAD, LOWER BOURNE, FARNHAM GU10 3JU

Alteration to garage roof height including installation of roof lights to provide studio space together with ground level fenestration.

**No comment.**

**WA/2024/01787 Farnham Bourne**

Officer: Dana Nickson

TRACKERS, 8 BURNT HILL ROAD, WRECCLESHAM, FARNHAM GU10 4RZ

Erection of a detached garage and entrance gates to new dwelling; creation of vehicle access to provide separate access for 8 Burnt Hill Road with installation of new entrance gates.

**No comment.**

**WA/2024/01788 Farnham Bourne**

Officer: Alistair de Joux

BOURNE HALL, THE BOURNE HALL, VICARAGE HILL, FARNHAM GU9 8HG

Erection of 3 dwellings with associated parking and landscaping following demolition of existing dance studio.

**Farnham Town Council notes the reduction from four to three dwellings on the restrictive site situated off a narrow lane adjoining the Old Church Lane Conservation Area. Conditions must include a Construction Management Plan to ensure safe access and construction in this sensitive location and a Landscape Plan (maintained for a minimum of five years) to include screening and softening of the exposed rear elevations and gardens from Frensham Road.**

**WA/2024/01798 Farnham Bourne**

Officer: Matt Ayscough

CHIPCHASE, 10 GONG HILL DRIVE, LOWER BOURNE, FARNHAM GU10 3HG

Application under Section 73 to vary condition 1 of WA/2021/02387 (approved plans) to allow the existing garage door to be removed and new french door to front elevation; garage area to be used as study/storage room.

**No comment.**

**WA/2024/01806 Farnham Bourne**

Officer: Anna Whitty

1 UNDERHILL LANE, FARNHAM GU10 3NF

Erection of extensions and alterations to existing bungalow to provide a two storey dwelling with associated landscaping works.

**No comment.**

**WA/2024/01815 Farnham Bourne**

Officer: Anna Whitty

DALWOOD, 4 GOLD HILL, LOWER BOURNE, FARNHAM GU10 3JH

Erection of extensions and alterations together with alterations to attached garage to provide additional habitable accommodation.

**No comment.**

**WA/2024/01824 Farnham Bourne**

Officer: Anna Whitty

6 GONG HILL DRIVE, LOWER BOURNE, FARNHAM GU10 3HG

Application under Section 73 to vary condition 1 of WA/2024/01130 (approved plans) to allow alterations to roof form.

**No comment.**

**Farnham Castle**

**WA/2024/01739 Farnham Castle**

Officer: Anna Whitty

6 LION AND LAMB YARD, FARNHAM GU9 7LL

Alterations to entrance and installation of replacement door.

**No comment.**

**WA/2024/01740 Farnham Castle**

Officer: Ninto Joy

15 LOWER SOUTH VIEW, FARNHAM GU9 7LB

Certificate of Lawfulness under Section 192 for erection of a rear roof dormer extension and two front facing rooflights to provide habitable accommodation in roof space.

**No comment.**

**WA/2024/01797 Farnham Castle**

Officer: Matt Ayscough

5 STEPHENDALE ROAD, FARNHAM GU9 9QP

Erection of an extension following demolition of existing garage.

**No comment.**

**WA/2024/01808 Farnham Castle**

Officer: Alistair de Joux

SOUTH STREET TOWN HOUSE, 46 SOUTH STREET, FARNHAM GU9 7RP

Application under Section 19 of the Planning (Listed Buildings and Conservation Areas) Act 1990 to vary Condition 1 (approved plans) of WA/2024/00462 to allow alterations to external elevations and to internal layout.

Note. Kitchen relocated, new staircase added, insertion of additional door to alleyway, slight repositioning of door to Brightwells Road.

**Farnham Town Council notes the inclusion of a 'DJ station' on the first-floor plan.**

**Although not a planning matter, the licensing application did not include live or recorded music. An amendment will be required to the Premises Licence.**

**WA/2024/01812 Farnham Castle**

Officer: Justin Bramley

OVERWEY, BISHOPS MEAD, FARNHAM GU9 7DU

Certificate of Lawfulness under Section 192 for erection of a single storey extension and alterations including porch and dormer windows.

**No comment.**

**Farnham Firgrove**

**WA/2024/01754 Farnham Firgrove**

Officer: Justin Bramley

34 FIRGROVE HILL, FARNHAM GU9 8LQ

Certificate of Lawfulness under Section 192 for erection of hip to gable rear roof dormer extension with 3 additional rooflights on front roof slope.

**No comment.**

**WA/2024/01770 Farnham Firgrove**

Officer: Anna Whitty

17A ST JOHNS ROAD, FARNHAM GU9 8NU

Erection of single and two storey extensions following demolition of existing extension.

**No comment.**

**Farnham Heath End**

**WA/2024/01761 Farnham Heath End**

Officer: Dana Nickson

LAND AT TOPLADY PLACE, FARNHAM



Installation of a new play area with play equipment, and associated works including all year round safety surfacing area.

**Farnham Town Council welcomes the renewal of the play area at land at Toplady Place.**

**WA/2024/01804 Farnham Heath End**

Officer: Matt Ayscough

22 EAST AVENUE, FARNHAM GU9 0RA

Erection of single storey extension and alterations to elevations.

**No comment.**

**WA/2024/01817 Farnham Heath End**

Officer: Omar Sharif

133 UPPER HALE ROAD, FARNHAM GU9 0JF

Installation of kitchen extraction system and flue for existing restaurant.

**Farnham Town Council notes the proposed installation of a new extraction and filtration/purification system for the take-away business located in a residential area.**

**To protect the neighbours' amenity from odours and noise, conditions must be included to ensure proper maintenance of the proposed equipment, with regular monitoring by WBC Environmental Health.**

**WA/2024/01825 Farnham Heath End**

Officer: Matt Ayscough

21 WEST AVENUE, FARNHAM GU9 0RH

Erection of a single storey extension.

**No comment.**

**Farnham North West**

**WA/2024/01784 Farnham North West**

Officer: Wanda Jarnecki

15 CRONDALL LANE, FARNHAM GU9 7BG

Certificate of Lawfulness under Section 192 for the stationing of a shipping container for purposes ancillary to the lawful residential use of the land.

**Insufficient information has been included assess if the proposed is lawful development.**

**WA/2024/01785 Farnham North West**

Officer: Wanda Jarnecki

15 CRONDALL LANE, FARNHAM GU9 7BG

Certificate of Lawfulness under Section 192 for the siting of a caravan compliant container for residential use as sanctioned by consent WA/2016/1066.

**Insufficient information has been included assess if the proposed is lawful development.**

**WA/2024/01826 Farnham North West**

Officer: Justin Bramley

22 CRONDALL LANE, FARNHAM GU9 7BQ

Erection of single storey extensions following demolition of existing single storey extension.

**No comment.**

## **Farnham Rowledge**

### **TM/2024/01777 Farnham Rowledge**

Officer: Theo Dyer

CHIPPERS, 7A WRECCLESHAM HILL, WRECCLESHAM, FARNHAM GU10 4JN

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 21/05

**Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

## **Farnham Weybourne**

### **WA/2024/01820 Farnham Weybourne**

Officer: Ninto Joy

3 THE CRESCENT, FARNHAM GU9 0LE

Erection of a two storey extension and alterations to elevations

**No comment.**

### **WA/2024/01830 Farnham Weybourne**

Officer: Matt Ayscough

88 WEYBOURNE ROAD, FARNHAM GU9 9HE

Erection of a two storey extension and alterations following demolition of existing single storey extensions.

**No comment.**

## **5. Surrey County Council Mineral, Waste, or Other Applications/Consultations**

There were none for this meeting.

## **6. Appeals Considered**

### **Appeal Notification**

Planning Inspectorate Reference: APP/R3650/W/24/3350600

WA/2023/00087 Farnham Upper Hale

FARNHAM PARK CEMETERY HALE ROAD FARNHAM

Erection of funeral ceremony building with associated landscaping and parking (as amended by information received 14/04/2023).

**Appellants Name:** Naushad Jivraj, The Ismaili Trust

The appeal will be determined on the basis of an Inquiry. This will be held on:

**17th December at 10am**

**18th December at 9.30am**

**19th December at 9.30am**

**14th January at 9.30am**

**15th January at 9.30am**

**16th January at 9.30am.**

The Inquiry will start at 10:00 AM at Waverley Borough Council Offices, The Burys, Godalming, Surrey GU7 1HR and is expected to last 6 day(s).

Comments to PINS by 24<sup>th</sup> October 2024.

## Appeal Decision

For information only

Planning Inspectorate Reference: APP/R3650/W/24/3342443

### **WA/2024/00082 Farnham Rowledge**

48 ECHO BARN LANE, WRECCLESHAM, FARNHAM GU10 4NF

Alterations to existing ancillary building to provide a dwelling.

**The appeal was ALLOWED.**

#### **7. Licensing Applications Considered**

There were none for this meeting.

#### **8. Footpaths and Rights of Way**

##### **Farnham Castle**

##### **WA/2024/01810 Farnham Castle**

Officer: Michael Eastham

SITE B, EAST STREET REGENERATION, EAST STREET, FARNHAM

Section 257 application to divert Public Footpath No. 302

**Farnham Town Council has no objection to the proposed diversion around the end of the footbridge to be installed. Consideration should be given to maintaining the desire line of the informal path, a direct route to the original footbridge.**

#### **9. Public Speaking at Waverley's Planning Committee/Hearings or Appeals**

There were none for this meeting.

#### **10. Date of next meeting**

Monday 14<sup>th</sup> October 2024 at 9.30am.

The meeting ended at 11.41 am

Notes written by Jenny de Quervain

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# FARNHAM TOWN COUNCIL

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## Notes

### Planning & Licensing Consultative Working Group

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#### Time and date

9.30 am on Monday 14th October, 2024

#### Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

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#### Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)  
Councillor David Beaman  
Councillor Brodie Mauluka  
Councillor Mark Merryweather  
Councillor George Murray  
Councillor Graham White  
Councillor Tim Woodhouse

Officers: Jenny de Quervain

#### 1. Apologies for Absence

Apologies were received from Councillor Hesse.

#### 2. Disclosure of Interests

None were received.

#### 3. Applications Considered for Key/Larger Developments

##### Farnham Castle

##### Amendments received

**Amendments to the location and lettering on the signs, which would be taller and slightly narrower**

##### **WA/2024/01745 Farnham Castle**

Officer: Russell Brown

HAWTHORNS, BELLS PIECE, HALE ROAD, FARNHAM GU9 9RL

Application for advertisement consent to display 2 non-illuminated free standing signs.

*Previous comments: Farnham Town Council relies on WBCs Arboricultural Office to ensure trees are protected and proposed works are appropriate. The County Highways Authority must assess safe access and egress can be achieved and maintained with proposed signage in place.*

**No further comment.**

### **Farnham North West**

#### **WA/2024/01865 Farnham North West**

Officer: Dana Nickson

HEATHY PARK RESERVOIR, ODIHAM ROAD, FARNHAM

Change of use of existing premises to car sales (Sui Generis); retention of 3 portacabins.

Note. Opening hours Monday to Saturday 09.00-18.00, Sunday 10.00-17.00.

**Farnham Town Council notes that signage is in place – the Planning Officer is asked to confirm if advertising consent is required for this signage.**

### **Farnham Weybourne**

#### **WA/2024/01882 Farnham Weybourne**

Officer: Dana Nickson

ALL HALLOWS ROMAN CATHOLIC SECONDARY SCHOOL, WEYBOURNE ROAD, FARNHAM GU9 9HF

Erection of first floor extension to existing building with external staircase and installation of solar panels to roof.

**Farnham Town Council supports the proposed extension to facilities and installation of solar panels.**

## **4. Applications Considered**

### **Farnham Bourne**

#### **TM/2024/01876 Farnham Bourne**

Officer: Theo Dyer

OLD OAKS, 2 MANOR GARDENS, LOWER BOURNE, FARNHAM GU10 3QB

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 01/00

**Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure and the applicant is proposing replanting with an appropriate species - given the name of the dwelling, perhaps an Oak.**

#### **WA/2024/01863 Farnham Bourne**

Officer: Dana Nickson

CHERRY CORNER, 88 MIDDLE BOURNE LANE, LOWER BOURNE, FARNHAM GU10 3NJ

Change of use of ancillary outbuilding to provide a short-term holiday let.

**Farnham Town Council request details of parking layout for dwelling and proposed holiday let. Vehicles must egress in forward gear to enter the narrow unadopted road and oblique junction on the A287.**

#### **WA/2024/01911 Farnham Bourne**

Officer: Anna Whitty

3 FRENHAM VALE, LOWER BOURNE, FARNHAM GU10 3HN

Erection of extensions, dormer windows and alterations following demolition of front dormer and rear extensions together with conversion of garage to habitable accommodation.

**No comment.**

## Farnham Castle

### **WA/2024/01844 Farnham Castle**

Officer: Matt Ayscough

UNIT 8, 23 LION AND LAMB YARD, FARNHAM GU9 7LL

Application for advertisement consent to display 1 non illuminated sign.

**No comment.**

### **WA/2024/01905 Farnham Castle**

Officer: Justin Bramley

2 OSBORN ROAD, FARNHAM GU9 9QT

Certificate of Lawfulness under Section 192 for erection of a single storey infill extension and alterations to elevations; erection of dormer and extension to existing dormer.

**No comment.**

## Farnham Firgrove

### **WA/2024/01895 Farnham Firgrove**

Officer: Matt Ayscough

26 UPPER WAY, FARNHAM GU9 8RG

Application under Section 73 to vary Conditions 3 & 4 (approved plans & details of obscure glazing) of WA/2023/00693 (allowed under appeal reference APP/R3650/D/23/3322940) to allow additional ensuite window and bathroom window and reduction in size of ensuite window and submission glazing technical specification.

**No comment.**

### **WA/2024/01910 Farnham Firgrove**

Officer: Matt Ayscough

97 WEYDON HILL ROAD, FARNHAM GU9 8NZ

Erection of a single storey extension and detached garage/outbuilding following demolition of existing garage and outbuildings.

**No comment.**

## Farnham Heath End

### **WA/2024/01900 Farnham Heath End**

Officer: Anna Whitty

LITTLE BROOK, BROOKSIDE, FARNHAM GU9 0NY

Erection of detached carport; erection of brick pier and replacement boundary wall.

**The carport and entrance were approved under WA/2020/1442 and WA/2020/1968.**

**Planning permissions are only valid for three years. No comment.**

## Farnham Moor Park

### **TM/2024/01875 Farnham Moor Park**

Officer: Theo Dyer

LAND SOUTH OF SKYLARK PLACE, BADSHOT LEA, FARNHAM GU9 9FR

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER

SENNAN PROPERTY MANAGEMENT

**Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, a replacement tree must be planted.**

## **Farnham Rowledge**

### **PRA/2024/01852 Farnham Rowledge**

Officer: Dana Nickson

FAIR VALLEY FARM, 6A ROSEMARY LANE, ROWLEDGE, FARNHAM GU10 4DB

General Permitted Development Order 2015 Schedule 2 Part 3 Class Q - Prior notification application for change of use of agricultural building to 1 dwelling (Use Class C3) and for building operations reasonably necessary for the conversion.

**Farnham Town Council requests that a Construction Management Plan be conditioned to ensure safe movement of vehicles on the narrow lane. Hedges and verges must be retained and protected from damage from construction vehicles.**

### **PRA/2024/01890 Farnham Rowledge**

Officer: Dana Nickson

3 LICKFOLDS ROAD, ROWLEDGE, FARNHAM GU10 4AF

Demolition Notification: G.P.D.O. Schedule 2, Part 11, Class B: demolition of 2 storey workshop.

**No comment.**

### **WA/2024/01871 Farnham Rowledge**

Officer: Ninto Joy

4 CHAPEL ROAD, ROWLEDGE, FARNHAM GU10 4AP

Erection of first floor extension and alterations to elevations.

**No comment.**

### **WA/2024/01883 Farnham Rowledge**

Officer: Matt Ayscough

5 CHURCH LANE, WRECCLESHAM, FARNHAM GU10 4PX

Erection of hip to gable dormer extension including installation of roof lights to provide habitable accommodation; alterations to ground floor fenestration.

**No comment.**

### **WA/2024/01893 Farnham Rowledge**

Officer: Sam Wallis

LAND AT 29 ECHO BARN LANE, WRECCLESHAM, FARNHAM GU10 4NQ

Erection of a dwelling with attached garage with associated works and access.

**Farnham Town Council requests that a Construction Management Plan be conditioned to ensure safe movement of vehicles on Manley Bridge Road. The new access on to Manley Bridge Road must be approved by the CHA.**

## **Farnham Weybourne**

### **HRA/2024/01919 Farnham Weybourne**

Officer: Michael Eastham

138 FARNBOROUGH ROAD, FARNHAM GU9 9BD

Commercial to residential allowed as permitted development for 3 one-bedroom flats.

SAMM and SANG contributions to the Thames Basin Heath SPA

**No comment.**

### **TM/2024/01854 Farnham Weybourne**

Officer: Theo Dyer

39 COPSE AVENUE, FARNHAM GU9 9EA

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 24/01



**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**WA/2024/01886 Farnham Weybourne**

Officer: Justin Bramley

146 WEYBOURNE ROAD, FARNHAM GU9 9HD

Certificate of Lawfulness under Section 192 for erection of a single storey extension and alterations to elevations.

**No comment.**

**5. Surrey County Council Mineral, Waste, or Other Applications/Consultations**

There were none for this meeting.

**6. Appeals Considered**

There were none for this meeting.

**7. Licensing Applications Considered**

**Street Trading Consent**

**Best Istanbul Kebab**

Waverley Borough Council is currently in receipt of an application to renew a Street Trading Consent from 'Best Istanbul Kebab' to trade from a lay-by north of Sainsburys superstore, Water Lane, Farnham, Sun-Thurs between 17:30-00:30 hrs and Fri-Sat 17:30-01:30 hrs.

**For information, SCC Parking Project and Enforcement Team Engineer has objected to the use of the bus stop for trading, though he had misunderstood the location. The stop is not currently used after 5.30pm and on-demand services provide door-to-door services to the supermarket car park. Farnham Town Council has no objection to the positioning of the vehicle.**

**8. Public Speaking at Waverley's Planning Committee/Hearings or Inquiries**

There were none for this meeting.

**9. Date of next meeting**

Monday 28<sup>th</sup> October 2024 at 9.30am.

The meeting ended at 11.03 am

Notes written by Jenny de Quervain

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